

Instructor	E-Mail	Website	Study Hall Schedule	Room
Ms. Ballard	kballard1@psusd.us	www.kballardmath.weebly.com	T/Th Lunch, M/W Afterschool	604

Description: This 10 credit course “is designed to help students “in the middle” with academic potential to prepare for admission to a four-year college or university and success in college coursework. Students are required to enroll in rigorous curriculum, maintain an organized binder with daily notes in all classes, commit to nightly homework, participate in AVID events, and take college admissions tests on a prescribed schedule. Curriculum for the AVID elective class includes the AVID writing program and strategies for success, peer tutoring, and exposure to the worlds of college and post-college work through guest speakers and other activities. Extensive parent support and participation at AVID meetings and functions are required.” (RMHS Course Catalog)

WHAT IS EXPECTED OF ME ACADEMICALLY?

It is YOUR JOB to be the best student you can by:

- Asking pertinent questions and participate
- Have a positive attitude
- Take quality notes (Cornell)
- Stay organized (binder, agenda)
- Complete your own quality work
- Complete required community hours
- Be respectful to others
- Ask for guidance when struggling
- Come to class with supplies EVERYDAY
- Clean up after yourself
- Follow the school policies & AVID contract

It is important to abide by the AVID contract and maintain grades and overall conduct. AVID requirements and expectations will be discussed in class.

How will I be graded?

- Assessments are graded for accuracy. Showing legitimate work is essential. *I do not allow retakes; a student must be prepared for the original assessment.*
- Classwork and Homework are graded for accuracy and/or completion & effort. Homework is assigned and collected at the teacher's discretion.
- With all work, students are expected to write the proper heading and complete the work with quality and accuracy. Incomplete/sloppy work will earn little to NO credit.
- Binder/agenda checks will be done bi-weekly.*
- Projects will be graded based on the rubric given.
- Your grade reflects your work ethic and level of understanding. Any work that is plagiarized or appears to be a duplicate of another student's or a substantial part of another student's work will result in a grade of "F" for both papers.

AVID Requirements 60%

Binder, Agenda, Community hours, Contract, Conduct

WICOR 40%

Tutorials, TRF's, classwork, homework, participation

I DO NOT ROUND GRADES!!

What if I'm absent?

It is YOUR JOB to complete absent work. You can find the weekly agenda on my website, calendar, or by asking a friend before or after class. Make sure to turn your work labeled "absent work" in the correct period basket. *You have 1 day for each day absent to complete the work without deduction.*

What is the late work policy?

Late work is not accepted. It is important to learn time management, organization, and accountability. You need to meet deadlines and be a responsible citizen. *All exceptions are at my discretion at a deducted rate.*

Materials

2-3 inch Binder

Tabbed dividers for each class

One-Subject spiral or plenty of college-ruled paper for Cornell notes, learning logs, and other important work

A calendar or agenda

Pencil pouch with at least two pencils, two pens, highlighter, and erasers

Additional materials may be added throughout the year and discussed in class

AVID CONDUCT

It is important to be a role model on campus and represent the AVID family. Modeling proper conduct academically and behaviorally are essential to success in AVID, as well as future success in college and career settings.

Failure to uphold the AVID expectations and/or requirements may result in probation and/or removal from the AVID program.

WHAT IS EXPECTED OF ME BEHAVIORALLY?

Technology & Devices

We will be using technology in class. You are EXPECTED to use it appropriately. Misuse or not following directions will have consequences. Please go to my website to see the list of possible programs/apps we will be using. Remember to:

1. Stay on-task and focused.
2. Use only apps listed on the whiteboard.
3. Work with your partner and share when asked to.

Appropriate behavior is any choice:

- Which moves you closer to your goals
- That helps you achieve positive results
- That improves your chances of a better learning experience
- The is helpful to yourself and others

Examples:

- Listening to directions and following them
- Working with others calmly
- Sharing ideas and participating
- Respecting the person addressing the class

Inappropriate behavior is any choice:

- Which keeps you from your goals
- That interferes with achievement
- That interferes with your future
- That is harmful to yourself and others

Examples:

- Hurting others physically or emotionally
- Cheating yourself by not doing your own work
- Not asking questions or paying attention
- Interrupting the person addressing the class
- Breaking any school policy

What happens as a result of my behavior?

Privileges and activities can be earned for appropriate choices! Inappropriate choices may earn any negative consequence such as:

- Warning
- Parent contact
- Refocus form
- Send out of class
- Detention
- Referral / ISSS / Exclusion List / OSS
- Parent conference
- Probation/Removal from the program

WHAT CAN I EXPECT FROM MS. BALLARD?

My primary goals are to help you:

- Assume responsibility for your choices
- Understand the choices you make have consequences (good or bad)
- Think for your self
- Develop organizational and time-management skills
- Develop social skills by working with other students

You can expect the following from Ms. Ballard:

- **Honesty** She will be straightforward.
- **Help** She will assist you, but she will not do it for you.
- **Goal Setting** She will help you in choosing reachable goals.
- **Consistency** She will provide consequences for positive and negative choices.
- **Mistakes** Everyone makes mistakes.
- **Confidentiality** She will respect privacy.
- **Listening** Your concerns are valuable.
- **Responsibility** She will be responsible for her actions, but you are responsible for your own.

Class rights:

- You have the right to not be here (sickness, family emergencies, etc.)
- You have the right to be here, participate and grow.
- You have the right to be treated with dignity and respect.
- You have the right to calmly and respectfully ask questions.

Classroom Rules:

1. Listen Carefully
2. Follow directions
3. Be Prepared
4. Be Respectful

Classroom Procedures:

1. Get out all needed supplies before the class start
2. Be in your seat ON-TIME
3. Begin the warm-up upon entering
4. Raise your hand to speak
5. Don't disturb others
6. Take responsibility for your choices
7. Clean up the last 2 minutes of class